2026-27 Plan on the Use of the Life-wide Learning and Sister School Grant
Kwok Tak Seng Catholic Secondary School

May 2025 ver.

Schools are required to upload this Plan on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs / IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.

Our school will use this Grant in compliance with relevant requirements as stipulated in circulars, guidelines and other documents issued by the EDB. Our school understands that in case of inappropriate use of the Grant, our school should make good relevant expenses by deploying other suitable resources.

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants (Fill in the estimated number of participants of each type; please indicate "0" if a particular type is not involved)				Estimated Expenses ($)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity^		Evaluation Method^	
				Students (Please specify levels and number)	Teachers	School Manage-ment	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
1.1	**Local Activities** (including online exchanges)												
1	GE-B01 Professional/Consultant Fee	9/26-9/27	Program on Creativity/Leadership/Academic Learning/Service	S4-6: 30	5	0	0	$9,000.00		A5 Career-related Experiences		B2 School Meeting and Discussion	
2	MS-C01 Consumable Store	9/26-9/27	Competition preparation books, notebooks, files and folders	S1-S6: 742	55	0	0	$1,400.00		A2 Intellectual Development		B2 School Meeting and Discussion	
3	MS-C01 Printing & Stationery	9/26-9/27	Photocopies of the past papers and notes for the team members' use.	S1-S6: 742	55	0	0	$360.00		A2 Intellectual Development		B2 School Meeting and Discussion	
4	OL-B01 Service Provider Fee	9/26-9/27	IA curriculum: $10000; LWL Activities: $10000; Leadership training programme: $30000; International conference competition: $5000	S1-S6: 742	55	0	0	$15,000.00		A4 Physical and Aesthetic Development		B1 Questionnaire	
5	OL-C02 Service Provider Fee	9/26-9/27	Coach $750 (FOR 2 hours) *75 Including Coaches for throwing jumping and hurdles	S1-S6: 100	55	0	0	$48,000.00		A4 Physical and Aesthetic Development		B5 Observation	
6	OL-C04 Service Provider Fee	9/26-9/27	Training :Coach $800 (2hours)	S1-S6: 80	55	0	0	$56,000.00		A4 Physical and Aesthetic Development		B5 Observation	
7	OL-C05 Service Provider Fee	9/26-9/27	Coach $750 (FOR 2 hours) *70	S1-S6: 50	55	0	0	$45,000.00		A4 Physical and Aesthetic Development		B5 Observation	
8	OL-C07 Service Provider Fee	9/26-9/27	Training : 11-12 times X $1930 (6hours)	S1-S6: 40	55	0	0	$19,200.00		A4 Physical and Aesthetic Development		B5 Observation	
9	OL-C08 Service Provider Fee	9/26-9/27	Coaching fee for 20 lessons	S1-S6: 30	55	0	0	$21,300.00		A4 Physical and Aesthetic Development		B5 Observation	
10	OL-C11 Service Provider Fee	9/26-9/27	兩名教練（負責恆常訓練及帶隊參賽）	S1-S6: 30	55	0	0	$42,500.00		A2 Intellectual Development		B5 Observation	
11	OL-C11 Extra-curricular Activities	9/26-9/27	報名及參賽費用	S1-S6: 30	55	0	0	$2,000.00		A2 Intellectual Development		B5 Observation	
12	OL-C12 Extra-curricular Activities	9/26-9/27	United Nations Sustainable Development Goals Debating Competition Entry Fee	S1-S6: 20	55	0	0	$350.00		A2 Intellectual Development		B5 Observation	
13	OL-C12 Prizes	9/26-9/27	Trophy fees (to be paid if a team gets into the finals)- Term 2: $550 X 2	S1-S6: 20	55	0	0	$1,100.00		A2 Intellectual Development		B5 Observation	
14	OL-C13 Extra-curricular Activities	9/26-9/27	Entry fee: 1.HKICF ($1000); 2. JSMA ($1000)	S1-S6: 50	55	0	0	$2,000.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
15	OL-C14 Extra-curricular Activities	9/26-9/27	Entry fee 1. JSMA $700x2 2. HK A Cappella Contest - $ 1,500 3. 沙田超新聲歌唱比賽 - $500 4. Music @e-contest (International music competition) $ 2000 5.	S1-S6: 15	55	0	0	$6,600.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
16	OL-C14 Professional/Consultant Fee	9/26-9/27	Tutor fee for 4 groups ($1200/1.5hr x 55)	S1-S6: 15	55	0	0	$66,000.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
17	OL-C15 Teaching Aids	9/26-9/27	Mouth piece, scores, recorder	S1-S6: 15	55	0	0	$1,700.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
18	OL-C15 Extra-curricular Activities	9/26-9/27	Entry fee JSMA ($1000x2)	S1-S6: 15	55	0	0	$2,000.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
19	OL-C16 Others (please specify)	9/26-9/27	Instrument repairs	S1-S6: 40	55	0	0	$2,000.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
20	OL-C16 Professional/Consultant Fee	9/26-9/27	Tutor fee for conductor: $1200/1.5hr x 35 = $42000 Tutor fee for 5 instrumental classes	S1-S6: 40	55	0	0	$97,000.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
21	OL-C16 Composite Furniture & Equipment	9/26-9/27	Instruments: Euphonium $16500 x 1 Trombone $8000 x 1 Bass $16500 x 1	S1-S6: 40	55	0	0	$41,000.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
22	OL-C16 Extra-curricular Activities	9/26-9/27	Entry fee 1.JSMA ($800x2) 2. 管樂節($700) 3.粵港澳音樂比賽($700)	S1-S6: 40	55	0	0	$3,000.00		A4 Physical and Aesthetic Development		B2 School Meeting and Discussion	
23	OL-C17 Consumable Store	9/26-9/27	Royalty = $25000	S1-S6: 60	55	0	0	$25,000.00		A2 Intellectual Development		B2 School Meeting and Discussion	
24	OL-C17 Others (please specify)	9/26-9/27	Display mounting	S1-S6: 60	55	0	0	$4,000.00		A2 Intellectual Development		B2 School Meeting and Discussion	
25	OL-C18 Professional/Consultant Fee	9/26-9/27	SU Training Day Camp	S1-S6: 15	55	0	0	$9,000.00		A4 Physical and Aesthetic Development		B5 Observation	
26	OL-C19 Others (please specify)	9/26-9/27	5 ROVs	S1-S6: 25	55	0	0	$5,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
27	OL-C19 Others (please specify)	9/26-9/27	Robotic Lab Decoration (JB 6/F)	S1-S6: 25	55	0	0	$3,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
28	OL-C19 Consumable Store	9/26-9/27	Consumable: Vex parts ($8000) VexIQ parts ($6000) ROV parts ($15,000) UST robot parts	S1-S6: 25	55	0	0	$15,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
29	OL-C19 Composite Furniture & Equipment	9/26-9/27	Benches/Tables, Shelf for storing and displaying robots (6000) High performance	S1-S6: 25	55	0	0	$12,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
30	OL-C19 Professional/Consultant Fee	9/26-9/27	Employ external trainer program	S1-S6: 25	55	0	0	$5,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
31	OL-C19 Consumable Store	9/26-9/27	Vex game objects ($5,000); Vex IQ game objects ($3,000);	S1-S6: 25	55	0	0	$4,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
32	OL-C19 Extra-curricular Activities	9/26-9/27	Registration fee, entry fee and workshop free: Vex ($8000), Vex IQ ($3000), ROV	S1-S6: 25	55	0	0	$18,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
33	OL-C19 Travel & Hire of Transportation	9/26-9/27	At least 10 Competition Transportation of robotics and tools($250 per day x 20	S1-S6: 25	55	0	0	$2,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
34	OL-C19 Others (please specify)	9/26-9/27	Repair: Various Robots modules, Processors, Controllers, etc	S1-S6: 25	55	0	0	$3,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
35	OL-C20 Consumable Store	9/26-9/27	Replacement of Tripods ($4,000.0) Replacement of camera batteries, SD cards,	S1-S6: 30	55	0	0	$10,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
36	OL-C20 Service Provider Fee	9/26-9/27	Photo, Video, Sound, Light Instructors Fee : $550 x 80h	S1-S6: 30	55	0	0	$49,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	

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				Students (Please specify levels and number)	Teachers	School Manage-ment	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
37	OL-C20 Composite Furniture & Equipment	9/26-9/27	MacBook Pro ($15,000) Replacement of Electronic dry box 電子防潮箱($8,000)	S1-S6: 30	55	0	0	$6,800.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
38	OL-C20 Others (please specify)	9/26-9/27	Subscription fees for photo and video editing software	S1-S6: 30	55	0	0	$4,000.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
39	OL-C20 Others (please specify)	9/26-9/27	Maintenance of DV, DC & Computer	S1-S6: 30	55	0	0	$1,600.00		A7 Digital Education, Artificial Intelligence and STEAM Education		B2 School Meeting and Discussion	
40	PC-B06 Consumable Store	9/26-9/27	Photo, printing and board decoration, training camp resources & materials, Local	S1-S6: 742	13	0	0	$32,000.00		A8 Student Mental Health		B1 Questionnaire	
41	PE-B01 Service Provider Fee	9/26-9/27	Coach fee for Sports Team : Badminton team LCSD-Outreach Coaching Programme	S1-S6: 20	6	0	0	$21,590.00		A4 Physical and Aesthetic Development		B5 Observation	
42	PE-B01 Service Provider Fee	9/26-9/27	Sports Demonstration: $1000 per visit for 1 class Total 15 visits for S1 to S3	S1-S6: 742	6	1	0	$15,000.00		A4 Physical and Aesthetic Development		B5 Observation	
43	PE-B01 Hire of Venue	9/26-9/27	Sports ground (for sports day): $5000 Sports ground (Athletics Team): $560 x6	S1-S6: 742	6	1	0	$21,000.00		A4 Physical and Aesthetic Development		B5 Observation	
44	PE-B01 Travel & Hire of Transportation	9/26-9/27	For Sports day $3000	S1-S6: 742	6	1	0	$3,000.00		A4 Physical and Aesthetic Development		B5 Observation	
45	PE-B01 Consumable Store	9/26-9/27	eClass Sports Day	S1-S6: 742	6	1	0	$38,500.00		A4 Physical and Aesthetic Development		B5 Observation	
46	PS-C01 Service Provider Fee	9/26-9/27	Geography Field Trip	S5: 30	55	0	0	$6,000.00		A2 Intellectual Development		B6 Written report and record	
47	RL-B05 Extra-curricular Activities	9/26-9/27	Subsidize students in joining religious camps or workshops from service provider outside school (e.g. Diocesan Youth Commission)	S1-S6: 30	15	0	0	$1,000.00		A1 Values Education		B5 Observation	
48	SE-B03 Travel & Hire of Transportation	9/26-9/27	Transportation / program fee ($2200 x 12 classes)	S1-S3: 390	4	0	0	$16,400.00		A1 Values Education		B5 Observation	
49	TE-B01 Service Provider Fee	9/26-9/27	Financial Literacy Workshop for S.2 and S3 students	S1-S6: 30	8	0	0	$7,000.00		A2 Intellectual Development		B5 Observation	
50	TE-B03 Professional/Consultant Fee	9/26-9/27	This programme integrates a professional learning activity. The instructional phase is based on the "Maxim's Dim Sum Class"	S1-S6: 30	8	0	0	$7,000.00		A2 Intellectual Development		B5 Observation	
51	TE-B04 Service Provider Fee	9/26-9/27	For NGOs (Course fee would be around $8000, and one-third of the course fee will be shared by the students)	S1-S6: 30	8	0	0	$4,600.00		A2 Intellectual Development		B5 Observation	
52	TE-B05 Service Provider Fee	9/26-9/27	International Exhibition of Inventions Geneva	S1-S6: 30	8	0	0	$80,000.00		A2 Intellectual Development		B5 Observation	
53	TE-B06 Consumable Store	9/26-9/27	Consumables for various IM competitions	S1-S6: 30	8	0	0	$17,000.00		A2 Intellectual Development		B5 Observation	
54	TE-B06 Professional/Consultant Fee	9/26-9/27	Solar Car Competition Training	S1-S6: 30	8	0	0	$60,000.00		A2 Intellectual Development		B5 Observation	
55	TE-C02 Travel & Hire of Transportation	9/26-9/27	IM for various competitions	S1-S6: 30	8	0	0	$1,800.00		A2 Intellectual Development		B5 Observation	
56	TE-C03 Travel & Hire of Transportation	9/26-9/27	Visiting and participation of various competitions and workshops Promotion school in different primary school	S1-S6: 30	8	0	0	$1,700.00		A2 Intellectual Development		B5 Observation	
(Please insert rows above if the space provided is insufficient.)													
							Total estimated expenses of item 1.1	**$992,500.00**					
1.2	**Non-local Activities**												
1	AC-C04 Consumable Store, sister school tour	09/26-08/27	Expenses on package tour service incurred by teachers and students	S5: 30	2	1	0	$211,000.00	Beijing Railway Electrification School	A2 Intellectual Development		B2 School Meeting and Discussion	
2	GE-B02 Others (please specify), study tour		Overseas Exchange Teacher's Expenses	S1-S5: 20	2	0	0	$40,000.00		A2 Intellectual Development		B1 Questionnaire	
3	LS-B01 Overseas Exchange Student's Expenses, CSD		Program: S5 Study Tour in Mainland China	S5: 20	2	0	0	$3,500.00		A6 Patriotic Education		B2 School Meeting and Discussion	
4	EH-B04 Overseas Study Tour fee for 2 teachers		Overseas Study Tour fee for 1 teacher	S1-S5:20				$20,000.00					
4	OL-B02 Overseas Exchange Student's Expenses, Mainland Tour		Whole-school Mainland exchange tour	S1-S4: S6, 620	2	0	0	$62,614.67		A6 Patriotic Education		B1 Questionnaire	
(Please insert rows above if the space provided is insufficient.)													
							Total estimated expenses of item 1.2	**$337,114.67**					
							Total estimated expenses (sum of items 1.1 and 1.2)	**$1,329,614.67**					

Name of Teacher Responsible for Life-wide Learning:	Chan Ming Lai	Position:	Vice Principal
Name of Teacher Responsible for the Sister School Scheme:	Chan Ming Lai	Position:	Vice Principal