

Applications of the Capacity Enhancement Grant for teachers 08-09

Attached please find the proposal details in relations to additional resources to enhance teachers' capacity.

Means by which teachers have been consulted: at the School Council meeting dated 28th May, 2008

No. of operating Classes: 29

Proposal Summary

Proposal	Description	Proposed Budget	Approved Budget	Page
1.	學校行政教師助理	\$151,200	\$151,200	3.
2.	宗教及德育教師助理	\$80,760	\$80,760	4.
3.	IT 教學助理及 IT 技術員助理(IT SEED)	\$231,750	\$231,750	5.
4.	校隊助教及健身室管理員	\$50,000	\$50,000	6.
5.	樂團教育	\$44,000	\$44,000	7.
6.	中文辯論隊	\$66,500	\$66,500	8.
7.	普通話演講訓練計劃	\$16,000	\$16,000	9.
8.	宗教及德育課程設計	\$10,000	\$10,000	10.
9.	助理領隊車馬費津貼	\$20,000	\$20,000	11.
10.	English Musical Theatre in Education Project "Beauty and the Beast"	\$153,000	\$153,000	12a. – 12e.
11.	S.1&S.2 Remedial Programme	\$16,000	\$16,000	13.
12	Effective Study Skill Workshop	\$3,000	\$3,000	14.
	sub-total	\$842,210	\$842,210	

Proposal	Description	Proposed Budget	Approved Budget	Page
13.	Teacher assistant x 4	\$504,000	\$504,000	15.
14.	Additional teacher x 2	\$504,000	\$504,000	16.
	Sub-total	\$1,008,000	\$1,008,000	
	Total	\$1,850,210	\$1,850,210	

Grant B/F	\$1,138,698.24	
Grant received of the year (subject to change according to the inflation rate)	<u>\$463,100.00</u>	\$1,601,798.24
Less : Expenditure of the year		<u>\$1,850,210.00</u>
Balance (deficit) :		(\$248,411.76)

Task Area 計劃名稱	教師助理(學校行政)
Major Area(s) of Concern 計劃重點	協助教師處理日常非教學行政工作
Implementation Plan 具體計劃內容	1. 協助老師處理非教學上的文件工作 2. 協助老師安排全方位學習活動 3. 協助老師安排及帶領課外活動
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點(例如:如何藉此計劃減輕老師的工作量)	老師能省回時間去多接觸學生,進行個別輔導、照顧同學在學習上的個別差異、進行課程重組的工作等。
Implementation Schedule 推行時間表	8月進行招聘,用合約制的形式聘用一年。9月1日到任。
Resources Required 所需資源	大專學歷人仕。費用\$151,200一年(連MPF)
Performance Indicators 成效指標	1. 老師在非教導學生的行政工作減少50% 2. 老師平均每天有15分鐘與學生個別面談,輔導學生 3. 學習上有差異的同學得到老師更多特別的照顧
Assessment Mechanism 評估方法	老師意見調查
Person-in-charge 負責人	黃偉老師

Task Area 項目名稱	宗教及德育教師助理
Major Area(s) of Concern 項目重點	<ol style="list-style-type: none"> 1. 公教師生的信仰培育 2. 全校同學的關愛精神 3. 全校同學的靈性及品德教育
Implementation Plan 推行計劃	<ol style="list-style-type: none"> 1.1 為各級公教同學組成信仰培育小組，每星期聚會一次。 1.2 每月舉行全體公教同學主題聚會。 1.3 集合未曾初領聖體或未領堅振的同學，成立堅振班或轉介堂區主日學。 1.4 為公教老師舉行避靜，及組織信仰小組。 2.1 成立關社小組：每月以不同的時事專題，探討社會上不公平或不義的事。向全校同學發佈，引起同學的關注，並作出回應。 2.2 協助籌劃社會服務工作。 3.1 安排信仰探討講座、籌劃祈禱聚會、成立小組帶領早禱、設立慕道班、舉辦宗教週。
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點／好處（例如：如何藉此計劃減輕老師的工作量）	<p>本校公教師生人數不多，而公教同學甚少參與堂區活動，家長亦沒有培養同學的靈性生命，有些同學除洗禮外，未領受任何聖事。但公教老師人手緊拙，加上需擔當其他教學及行政事務，未能深入跟進公教同學的信仰培育，更遑論開設慕道班。</p> <p>有一個教學以外的人手，彌補老師因教學原故而不能進行的信仰培育活動。另外，大多教師助理年齡較輕，與同學年齡相若，令同學更喜歡與他親近，更踴躍參加活動。</p> <p>令老師能有更充裕的時間照顧學生，而福音精神得以提昇。</p>
Implementation Schedule 推行時間表	08年9月至09年8月
Resources Required 所需資源	教師助理一位月薪\$10600元，學校津貼\$6200。另加強積金供款\$530。 \$6730 x 12 = 80,760
Performance Indicators 成效指標	<ul style="list-style-type: none"> ➢ 公教老師及公教同學的信仰培育得到加強。 ➢ 學校的公教氣氛得到提升。 ➢ 同學獲得更多靈性、德育的照顧，建立更深層的關愛文化。
Assessment Mechanism 評估方法	<ul style="list-style-type: none"> ➢ 以問卷收集活動成果的數據，學校的公教氣氛是否得到提升， ➢ 透過教師助理的自評及老師的評核，牧民助理的工作是否能令公教老師及公教同學的信仰培育得到加強。 ➢ 宗教組負責老師會評核教師助理的表現，並向校長報告。
Person-in-charge 負責人	張春儀

Task Area 計劃名稱	IT 教學助理及 IT 種子(IT SEED)
Major Area(s) of Concern 計劃重點	幫助老師解決在 IT 教學上及硬件技術上的困難
Implementation Plan 具體計劃內容	<ol style="list-style-type: none"> 1. 協助老師管理及更新學校網頁 2. 協助老師管理學校內聯網 3. 協助老師管理學校的網絡，維持日常的運作 4. 管理校內的多媒體教學室 5. 其他校方指派工作
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點（例如：如何藉此計劃減輕老師的工作量）	<ol style="list-style-type: none"> 1. 老師有更多空間去發展 IT 互動教學工作 2. 負責 IT 的老師有時間更新學校的電腦操作系統 3. 老師能得到即時的電腦技術支援
Implementation Schedule 推行時間表	8 月進行招聘，9 月 1 日到任
Resources Required 所需資源	<p>中七或以上學歷的人仕，熟悉電腦操作及編寫網頁。費用\$176,400（連 MPF）</p> <p>另外培訓一名 IT 種子，作為日後的接班人。費用\$55,350。</p>
Performance Indicators 成效指標	<ol style="list-style-type: none"> 1. 各科目有自己的網站及定期更新 2. 老師能有效使用 I. T. 互動教學 3. 學校的網絡能維持高效能運作
Assessment Mechanism 評估方法	<ol style="list-style-type: none"> 1. 老師意見調查 2. 校內電腦組對各科組網站質素的意見
Person-in-charge 負責人	黃偉老師

Task Area 項目名稱	體育校隊助教及健身室管理員
Major Area(s) of Concern 項目重點	體操隊 籃球隊 田徑隊 羽毛球隊 協助管理健身室之日常運作
Implementation Plan 推行計劃	請一些校外導師或已畢業之舊生作校隊助教或健身室管理員,他們有些已入大學,有些更有該項目之教練證書。助教或健身室管理員出席之日期及時間由負責老師決定,希望校方能定期支付助教之薪金,如某校隊未能完全使用其助教之工作小時,如有需要,其他校隊可代其用之,但不可超過原來之總工作小時
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點/好處(例如:如何藉此計劃減輕老師的工作量)	可增加校隊老師的空間,減輕老師的工作量,另外還可引入新的教法,令我校校隊同學有所得益。
Implementation Schedule 推行時間表	由 08 年 9 月至 09 年 6 月, 約每週一至兩次
Resources Required 所需資源	助教四位, 每位 40 次; 每次\$125 (1.5 小時) 合共: 4 X 40 X \$125 = \$20,000 健身室管理員一名, 每次\$125 (1.5 小時), 40 次; 合共: 1 X 40 X \$125 = \$5000 校外導師津貼\$25,000 總數: \$50,000
Performance Indicators 成效指標	老師會有更多空間去照顧其他有需要的學生, 同時各校隊隊員有更多機會去學習適合自己程度的技巧, 相對技術也能提高。 健身室之開放次數增加
Assessment Mechanism 評估方法	校隊之同學技術有所改善。 健身室之使用人次達 400
Person-in-charge 負責人	陳錦權

Task Area 計劃名稱	樂團教育
Major Area(s) of Concern 計劃重點	<ol style="list-style-type: none"> 1. 訓練學生演奏不同風格的曲目 2. 加強了解樂器的音色及演奏方法 3. 加強學生的合作精神及自信心 4. 繼續發展由優質教育基金贊助而成立的樂團，成立特別的樂器班，為樂團補充新血
Implementation Plan 具體計劃內容	<ol style="list-style-type: none"> 1. 9月至10月招收中樂團新成員及木笛隊的新成員 2. 09年2-3月參加校際音樂比賽 3. 09年4月出席綜藝晚會晚會 4. 參與其他的活動及演出
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點（例如：如何藉此計劃減輕老師的工作量）	<ol style="list-style-type: none"> 1. 減輕負責同事的工作量，使同事有更多的空間為音樂科的發展作籌劃和培訓 2. 有更多學生能接觸音樂藝術，促進全方位學習 3. 有專業導師指導，學生的學習更見成效
Implementation Schedule 推行時間表	08年9月至09年7月，約每週一次
Resources Required 所需資源	樂團指揮導師費 \$ 800 x 30 堂 = \$24,000 木笛樂器導師費 \$ 600 x 20 堂 = \$12,000 樂譜及樂譜影印費 \$ 800
Performance Indicators 成效指標	<ol style="list-style-type: none"> 1. 樂團經專業導師的指導後，其表演水平能有所提升 2. 同學的自信心有所提升
Assessment Mechanism 評估方法	<ol style="list-style-type: none"> 1. 樂團能於校際音樂比賽中取得「良好」的成績 2. 同學全年參與不少於兩次的比賽或演出
Person-in-charge 負責人	譚慧筠老師

Task Area 計劃名稱	中文辯論隊
Major Area(s) of Concern 計劃重點	<ol style="list-style-type: none"> 1. 訓練同學邏輯思維及語文表達的能力。 2. 突破學習空間，培養同學自學能力。 3. 培養堅毅的意志及解難的能力。 4. 建立團隊精神及凝聚力。
Implementation Plan 具體計劃內容	<p>目標：發展辯論隊</p> <ol style="list-style-type: none"> 1. 自我完善培訓機制及辯論資料庫 2. 校內：配合中文科新課程需要，協助推行思考及演說訓練活動。 3. 校外：參與校際活動及比賽；另一方面，聯繫友校，成網絡，定期切磋及互相觀摩。
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點（例如：如何藉此計劃減輕老師的工作量）	<p>建立承傳精神邀請大專校友回校作導師 邀請本校訓練成材而晉身大專之校友，為校內同學作專業培訓，承繼及完善培訓機制及協助老師作培訓工作。</p> <p>校友辯員：蘇偉雄</p>
Implementation Schedule 推行時間表	<p>7-8 月暑期進行新人培訓工作 11-7 月參與各類校際賽事 7 月協助中文科推行思考及演說訓練活動</p>
Resources Required 所需資源	<p>導師車馬費：(每年) \$ 5000 x12 = \$60,000 行政費：\$ 6000 (包括參與講座、舉辦比賽、培訓營等) 資料庫：\$ 500 (錄影、光碟製作、影印、檔案儲存、拍照等) 合共 \$ 66,500</p>
Performance Indicators 成效指標	<ol style="list-style-type: none"> 1. 隊員能投入訓練及比賽，並能取得成就。 2. 辯論隊能繼續運作並不斷發展。
Assessment Mechanism 評估方法	<ol style="list-style-type: none"> 1. 隊員訓練活動出席率達八成以上 2. 隊員畢業後願意回校協助新人培訓工作 3. 能於初中校際比賽中晉身半總決賽 4. 能於全港比賽中晉身半總決賽
Person-in-charge 負責人	陳惠珍

Task Area 計劃名稱	普通話訓練班(口語訓練)
Major Area(s) of Concern 計劃重點	(1) 強化同學說普通話的能力, (2) 使學員成為推動班內以普通話交流的積極成員, (3) 使學員成為推動本科活動的積極成員。
Implementation Plan 具體計劃內容	(1) 老師於初中班內推薦中或上游成員作強化訓練。 (2) 由校內老師或招募校外導師定期進行訓練
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點(例如:如何藉此計劃減輕老師的工作量)	(1) 建立科內精英,成立普通話大使,推動普通話的學習。 (2) 製造應用普通話的環境及機會,為鋪排以普通話教授中國語文作準備。 (亦配合中文科老師在課外以普通話和同學交流的語言環境)
Implementation Schedule 推行時間表	(1) 九月選取 20 至 25 個隊員,定期練習 (2) 二月參加比賽或出外探訪
Resources Required 所需資源	校外導師費一名 \$800x20 次= \$16000。 校內教師一名
Performance Indicators 成效指標	1. 計劃完成後預期學校內說普通話的氣氛會比今年熾烈。 2. 參與普通話比賽
Assessment Mechanism 評估方法	計劃完成後同學帶領活動的次數統計。
Person-in-charge 負責人	普通話科聯絡人。(待定)

Task Area 計劃名稱	發展宗教及德育課程
Major Area(s) of Concern 計劃重點	1. 配合課程改革，發展校本【宗教、德育及公民教育】課程 2. 提升學生的生命質素 3. 購買支援服務，以減輕教師工作量，為老師創造空間
Implementation Plan 具體計劃內容	1. 負責組別與服務機構緊密聯繫，參考提供資料，合作推展計劃。 2. 按計劃／定期／進行成效評估／檢討／研究
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點（例如：如何藉此計劃減輕老師的工作量）	1. 透過專業支援／研究／交流，提升老師對宗教及道德教育之教學策略及質素。 2. 減輕老師工作量，為老師創造空間。 3. 改善／提升學生在靈育及德育之表現。
Implementation Schedule 推行時間表	由九月起，為期一年
Resources Required 所需資源	10,000 元
Performance Indicators 成效指標	<ul style="list-style-type: none"> ● 學生能建立正面及積極的人生觀及價值觀 ● 學生在 APASO 之情意及社交表現不斷改善或提升 ● 學生對師長及同學的禮貌較以前佳
Assessment Mechanism 評估方法	<ul style="list-style-type: none"> ● 觀察 ● 問卷 ● 訪問
Person-in-charge 負責人	宗教及德育組

Task Area 項目名稱	課外活動助理車馬費
Major Area(s) of Concern 項目重點	-協助老師帶領同學在校內或校外進行課外活動
Implementation Plan 推行計劃	-招募合資格的學生家長或已畢業的校友作為義務助理領隊，整理後訂出一份義務助理領隊的名單，於需要時致電聯絡合適的人選以協助帶隊外出。
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點 / 好處 (例如：如何藉此計劃減輕老師的工作量)	<ol style="list-style-type: none"> 1. 有彈性，可以就時間需要以增加人手 2. 可增加家長及校友對學校的歸屬感，開拓新資源 3. 減輕老師非教學上的工作，除活動主要負責老師必須帶領外，其他可由非老師的助理領隊協助。 4. 外出的課外活動次數可以增加 5. 可加強學生在外出活動時受到的照顧
Implementation Schedule 推行時間表	九月份通過家教會及校友會招募合適合的人選，整理後組成名單。
Resources Required 所需資源	每人每日最高\$100 預計一年開支：\$100x200 次 = \$20,000
Performance Indicators 成效指標	<ol style="list-style-type: none"> 1. 外出課外活動次數有所增加 2. 老師須要外出協助課外活動次數減少
Assessment Mechanism 評估方法	<ol style="list-style-type: none"> 1. 詢問老師對此計劃的評估及對助理的評價 2. 收集外出課外活動次數
Person-in-charge 負責人	黃偉老師

Task Area 計劃名稱	English Musical Theatre in Education Project “Beauty and the Beast”
Major Area(s) of Concern 計劃重點	<i>Personal Development through Drama</i>
Implementation Plan 具體計劃內容	<p>By starting with the inspiring theme and message of the story “Beauty and the Beast”, students move towards the investigation of the argumentative topics in the story using various techniques in pre-production workshops, for example: drama-in-education, project-based research, presentations & seminars. The outcome of the workshops will be presented in students’ reports which will become a solid support for the themes and message of the following musical production. Students also have a theatre-practice opportunity by participating in the production, during which drama, dance, music and management training will be offered. This project not only develops students’ artistic skills but also their English language skills, generic skills as well as their whole-person development .</p> <p>1. Pre-production workshops</p> <p>The pre-production workshops are intended to help the students get a deeper understanding of the story, themes and the human elements within, as well as equipping them with the necessary background information for the creation process. The 1st stage of the workshops will introduce the history of musicals, elements of musicals, musical styles and musical appreciation. The 2nd stage of the workshops will focus on exploring the story and themes. Students will be encouraged to do their own research and presentations about the story “Beauty and the Beast” in groups. At the end of this stage, drama-in-education activities will be introduced as a medium to help students investigate the issues in the story. In the 3rd stage, students will be given the task of researching a real life story. A written English report and role play presentation will be the final assessment of the entire workshop.</p>

2. English musical training

This training will focus on various musical theatre techniques: acting, dancing & singing. Apart from intensive training in different art forms, English for performing arts will be first introduced to secondary school students. English language training will emphasize students' reading and speaking skills through basic phonics, play analysis and play reading. The project will be mainly conducted in English with limited supplementary Cantonese in order to gradually make English listening and speaking become second nature. Students will be also required to write a reflective journal in English after each session for their own development, recording and assessment. This encourages them to use English to express themselves in written form, especially for those less verbal students.

3. Musical theatre production

In the production, students will continue their performing arts skills development through rehearsing the show. At this stage, more collaborative works will be required. Students will experience lots of difficulties in the process and the teaching artists will become facilitators to give them guidelines instead of definitive solutions. Throughout the process, students need to work closely together in groups, continue their reflective journals and a monthly company meeting will be offered for sharing and peer assessment. A final show report will also be required for the project evaluation 2 weeks after the end of the show.

Objectives:

- 1 Pre-production workshops
 - To arouse students' awareness of the themes relating to humanity shown by the love and care in the story and relating these to real life cases in society.
 - To develop students' analytical & critical thinking.
- 2 English musical theatre training
 - To offer a friendly English learning environment and a practice opportunity in order to enhance students' English language skills.
 - To offer comprehensive arts education training in order to explore and develop students' diverse artistic skills.

	<p>- To guide teenagers in self-discovery, self-motivation, self-learning and self-management in order to develop a positive self-image.</p> <p>3 Musical theatre production</p> <p>- To enhance students' self-confidence, presentation, problem solving and cooperative skills.</p> <p>4 English musical performance</p>												
<p>Benefits Anticipated (e.g. in what way teachers' workload is alleviated)</p> <p>計劃之優點（例如：如何藉此計劃減輕老師的工作量）</p>	<p>Teachers are assisted by professionals to train the students and to make the production.</p>												
<p>Implementation Schedule 推行時間表</p>	<table border="1"> <thead> <tr> <th data-bbox="534 873 687 904">Period</th> <th data-bbox="687 873 959 904">Items</th> <th data-bbox="959 873 1335 904">Details</th> </tr> </thead> <tbody> <tr> <td data-bbox="534 904 687 1339">July 2008</td> <td data-bbox="687 904 959 1339">Pre-production Musical workshop</td> <td data-bbox="959 904 1335 1339">- casting, singing audition, movement test - 1st reading & preparation for the research - musical history, musical appreciation, - chorus singing workshop - movement & dance workshop - improvisation, melodrama & Shakespeare acting</td> </tr> <tr> <td data-bbox="534 1339 687 1912">Aug 2008</td> <td data-bbox="687 1339 959 1912">Pre-production workshop & research program Summer intensive rehearsal</td> <td data-bbox="959 1339 1335 1912">- musical play research „Beauty and the Beast” - process drama „Real life cases in HK - Beauty and the Beast”, - role play „The crazy professors” - research presentation - 2nd reading with English pronunciation and intonation training - blocking, singing & dance rehearsal - blocking run-through</td> </tr> <tr> <td data-bbox="534 1912 687 1998">Sep - Dec 2008</td> <td data-bbox="687 1912 959 1998">Regular rehearsal</td> <td data-bbox="959 1912 1335 1998">- scene by scene rehearsal - dance rehearsal - singing</td> </tr> </tbody> </table>	Period	Items	Details	July 2008	Pre-production Musical workshop	- casting, singing audition, movement test - 1st reading & preparation for the research - musical history, musical appreciation, - chorus singing workshop - movement & dance workshop - improvisation, melodrama & Shakespeare acting	Aug 2008	Pre-production workshop & research program Summer intensive rehearsal	- musical play research „Beauty and the Beast” - process drama „Real life cases in HK - Beauty and the Beast”, - role play „The crazy professors” - research presentation - 2nd reading with English pronunciation and intonation training - blocking, singing & dance rehearsal - blocking run-through	Sep - Dec 2008	Regular rehearsal	- scene by scene rehearsal - dance rehearsal - singing
Period	Items	Details											
July 2008	Pre-production Musical workshop	- casting, singing audition, movement test - 1st reading & preparation for the research - musical history, musical appreciation, - chorus singing workshop - movement & dance workshop - improvisation, melodrama & Shakespeare acting											
Aug 2008	Pre-production workshop & research program Summer intensive rehearsal	- musical play research „Beauty and the Beast” - process drama „Real life cases in HK - Beauty and the Beast”, - role play „The crazy professors” - research presentation - 2nd reading with English pronunciation and intonation training - blocking, singing & dance rehearsal - blocking run-through											
Sep - Dec 2008	Regular rehearsal	- scene by scene rehearsal - dance rehearsal - singing											

	<p>rehearsal</p> <p>Jan – Feb 2009 CNY intensive rehearsal - 1st run-through</p> <p>March 2009 Regular rehearsal - 2nd run-through</p> <p>April 2009 Easter intensive rehearsal - 3rd run-through - finalized the technical elements of the show</p> <p>May 2009 Performance month intensive run-through - performance * 1/5 (Fri) & 2/5 (Sat) – 2 public holidays</p>
Resources Required 所需資源	<p>Teaching Artists and Administration</p> <p>Drama & Acting Training 14 sessions x \$800 \$11,200</p> <p>Drama & Acting Training 14 sessions x \$800 \$11,200</p> <p>Dance & movement Training 12 sessions x \$800 \$9,600</p> <p>Singing & Musical Training 12 sessions x \$800 \$9,600</p> <p>Musical Theatre Education 36 sessions x \$800 \$28,800</p> <p>English for Performing Arts 12 sessions x \$800 \$9,600</p> <p>Sub total \$8,000</p> <p>Production Cost</p> <p>Sound design and engineering 1 sound technician & sound editing \$5,000</p> <p>Lighting design 1 lighting designer & lighting consultation \$7,000</p> <p>Set design and construction 1 set designer & constructor, floor plan & technical drawing \$20,000</p> <p>Costume design and production 40 set costumes & major props design \$20,000</p> <p>Stage & production management 1 professional stage manager & production consultation \$14,000</p> <p>Theatre ** Discount venue booking for 5 sessions rehearsal & 2 sessions performance in Ngau Chi Wan Theatre** \$7,000</p> <p>Sub total \$73,000</p> <p>Total \$153,000</p>

Performance Indicators 成效指標	30 S.1 students completed the fundamental course. 30 S.2 -4 students completed the advanced course. 1 internal performance 600 audience 1 external performance 400 audience
Assessment Mechanism 評估方法	Comparison of students" questionnaires at the program beginning, middle stage and conclusion 1 Assessment of students" reflective journals as the project progresses 2 Students" performance evaluation done by the teaching artists
Person-in-charge 負責人	Leung Ka Po

Task Area 計劃名稱	S.1 and S.2 Remedial Programme (Academic Committee)	
Major Area(s) of Concern 計劃重點	<ol style="list-style-type: none"> 1. Design S.1 and S.2 Remedial Curriculum 2. Conduct lessons to S.1 and S.2 students to enhance academic performance 	
Implementation Plan 具體計劃內容	<ol style="list-style-type: none"> 1. Design S.1 and S.2 Remedial Curriculum, worksheets and teaching activities; 2. Select 10-15 students to join the remedial programme in Chinese, English and Mathematics; 3. Recruit two S7 alumni as tutors to run each course. One of them will act as the course coordinator to help monitor the course and prepare the course materials; 4. In the end of the programme, a test will be conducted to assure the quality of the programme. 	
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點 (例如：如何藉此計劃減輕老師的工作量)	<ol style="list-style-type: none"> 1. Recruit the alumni as human resources to enhance teachers' capacity; 2. Help improve the low-achievers in Chinese, English and Mathematics. 	
Implementation Schedule 推行時間表	<p>April 09 Programme preparation and planning</p> <p>May 09 Recruit tutors</p> <p>June 09 Design Remedial Curriculum</p> <p>June 09 Selection of target students in S.1 and S.2</p> <p>Meet with parent concerned and collection of course fee.</p> <p>July 09 Conduct the remedial programme</p> <p>Aug 09 Evaluation</p>	
Resources Required 所需資源	<p>Tutor's salary = \$30000 (10 tutors x @\$3000)</p> <p>School subsidy = \$16000 (80 student x @\$200)</p>	
Performance Indicators 成效指標	<ol style="list-style-type: none"> 1. Student attendance $\geq 80\%$; 2. About 60% of the students attained satisfactory results in test ; 3. About 60% of the students have satisfactory attitude throughout the course ; ; 4. Panel chairpersons satisfied with the arrangement , performance of tutors, and effect of the programme. 	
Assessment Mechanism 評估方法	<ol style="list-style-type: none"> 1. Student attendance record ; 2. Test result ; 3. Student questionnaires ; 4. Evaluation report 	
Person-in-charge 負責人	Chan Wai Kin	

Task Area 項目名稱	Effective Study Skill Workshop (Academic Committee)
Major Area(s) of Concern 項目重點	Enhance students generic skills(such as time-management, study skills or so on) to help strategic planning for study
Implementation Plan 推行計劃	<ul style="list-style-type: none"> ■ Invite Edvenue® Limited to design the related courses in elementary , intermediate and advanced level; ■ Some vacancies will be reserved for high-achievers in each class and part of the course fees will be waived as school subsidies. ■ School will be subsidised \$1000 in each course.
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點／好處（例如：如何藉此計劃減輕老師的工作量）	<ul style="list-style-type: none"> ■ Enhance students' study skills; ■ Design junior enhancement curriculum; ■ Release teachers' workload in enhancing high-achievers.
Implementation Schedule 推行時間表	<p>Oct 2008 – Design Curriculum;</p> <p>Nov 2008 – Recruit students</p> <p>Nov 2008 – Conduct the course</p> <p>Jan 2009 - Evaluation</p>
Resources Required 所需資源	School subsidised : \$1000X3 courses = \$3000 (Course Fee for students will be about \$120-150)
Performance Indicators 成效指標	120 students attend the above courses ; 80% students satisfied with the course and find it useful.
Assessment Mechanism 評估方法	<ol style="list-style-type: none"> 1. students attendance record; 2. students questionnaires
Person-in-charge 負責人	Chan Wai Kin

Task Area 計劃名稱	Teacher Assistants (academic)
Major Area(s) of Concern 計劃重點	To relieve teachers workload due to TSA, SBA and NSS
Implementation Plan 具體計劃內容	Four teacher assistants will be hired : <ol style="list-style-type: none"> 1. To help teachers to handle the paper work due to TSA and SBA. 2. To help the teachers to video the students' performance according to the requirement of SBA. 3. To help the teachers to prepare exercise for TSA and SBA 4. To facilitate teachers in conducting SBA 5. To relieve the teachers workload due to the preparation of the NSS curriculum. 6. To draft the NSS curriculum under the supervision of the teachers
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點 (例如：如何藉此計劃減輕老師的工作量)	<ol style="list-style-type: none"> 1. Teachers can spare more time to prepare the teaching material and the necessary arrangement for TSA and SBA. 2. Teacher can spare more time to cope with the student diversity and increase the students' competencies. 3. Teachers can spare time to attend courses for the preparation of the NSS.
Implementation Schedule 推行時間表	One year contract starts from 01-09-2008 to 31-08-2009
Resources Required 所需資源	The applicant should attain up to the University level. The salary will be 126,000 each including MPF
Performance Indicators 成效指標	Teacher's workload can be alleviated 10% to 15%
Assessment Mechanism 評估方法	Feedbacks from the teachers.
Person-in-charge 負責人	Mr. Wong Wai

Task Area 計劃名稱	Additional Teachers for TSA, SBA and NSS
Major Area(s) of Concern 計劃重點	<ol style="list-style-type: none"> To relieve the English and Chinese teachers workload due to TSA and SBA To relieve teachers workload due to NSS
Implementation Plan 具體計劃內容	<p>Two additional teachers will be hired:</p> <ol style="list-style-type: none"> To enhance the capacity of teachers in developing effective strategies to cope with student diversity reflected in TSA. To establish a sustainable framework, in terms of workflow, procedures and logistical arrangements for SBA. To share the teaching load of teachers so that they can have time to go to different workshops for the NSS
Benefits Anticipated (e.g. in what way teachers' workload is alleviated) 計劃之優點 (例如：如何藉此計劃減輕老師的工作量)	<ol style="list-style-type: none"> Teachers can spare more time to prepare the teaching material and the necessary arrangement for TSA and SBA. Teacher can spare more time to cope with the student diversity and increase the students' competencies.
Implementation Schedule 推行時間表	One year contract starts from 01-09-2008 will be offered.
Resources Required 所需資源	The applicants should have a degree of the respective disciplines. The salary will be \$252,000 each including MPF.
Performance Indicators 成效指標	Teacher's workload can be alleviated 10% to 15%
Assessment Mechanism 評估方法	<ol style="list-style-type: none"> Feedbacks from the teachers.
Person-in-charge 負責人	Mr. Wong Wai